**UNIT R004: HANDLING DATA USING DATABASES**

**Name**:…………………………………………………… **Class:**…………………………

**IMPROVEMENTS**

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| **LO2: Be able to produce outputs from databases to meet user requirements** | | |
| **MB1: 1 - 6 marks** | **MB2: 7 - 11 marks** | **MB3: 12 - 15 marks** |
| Creates simple queries, using single table/single criteria, which meet **some** of the user requirements.  Produces reports from simple queries which display **some** of the relevant data and show some attempt at formatting and customisation. Reports may have **some** minor errors such as field names truncated or a field omitted. | Creates simple and complex queries, using single table/single criteria and multiple tables/multiple criteria, which meet **some** of the user requirements.  Produces reports from simple and complex  queries which **clearly** display **most** of the relevant data and have been formatted and customised in an attempt to create a consistent house style. Reports may require **some** amendment to the layout in more than one area. | Creates complex queries, using single table/single criteria and multiple tables/multiple criteria, which meet **most** of the user requirements.  Produces reports from complex queries which **clearly** display **all** of the relevant data and have been formatted and customised to create a consistent house style. Reports require **little** or no amendment to the layout. |

**Teacher Mark**

**Student Mark Grade**